

कार्यालय शासन सचिव  
पशुपालन, मत्स्य एवं क्षेत्री  
कार्यसूची नम्बर 1589659  
दिनांक 23/8/17

**CENTRE FOR GOOD GOVERNANCE**  
HCM RAJASTHAN STATE INSTITUTE OF PUBLIC ADMINISTRATION  
Jawahar Lal Nehru Marg, Jaipur-302017 (Rajasthan)

F.12(G) CGG/CM Helpline/2017

Jaipur, Dated: 21.08.2017

:-A17/Gob-  
HOD's

All Additional Chief Secretaries/Principal Secretaries/Secretaries,  
All Divisional Commissioners /All IG Rang Police,  
All Head of Departments/ All District Collectors/ All SPs

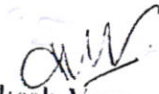
Sub: Writing the responses and detailing of actions taken on grievances

Please make it convenient to note that the actions taken by different officers on complaints registered on **Help Line-181/ Sampark Portal** should be mentioned in brief and supported by specific data and documents. It would be appropriate if actions are mentioned on bullet point/ numbers giving details in chronological order. Facts mentioned in the action history should be duly verified before uploading on the portal.

Ensure  
compliance

Copy forwarded to:-

1. Secretary to CM (RPG)
2. Sr. Dy. Secretary to CS

  
(Rakesh Verma)  
Member Secretary

  
Member Secretary

OPC(I-T)/ACP

28/8

निदेशालय पशु पालन विभाग  
राजस्थान, जयपुर  
गोपनीय शाखा  
6763 23-8-17  
दिनांक